**INTERNSHIP FINAL ASSESSMENT
QUESTIONNAIRE**

**(completed by the company tutor)**

The purpose of this questionnaire is to assess the intern's activity in your company.

This information is gathered to improve the organisation of the University's internship service.

**INTERNSHIP DETAILS (Section A)**

**A1 Intern** (name and surname):

**A2 University**:

**A3 Company**:

**A4 Internship type**:

[ ] curricular

[ ] extracurricular

**A5 Internship beginning date**:

**A6 Internship conclusion date**:

**A7 Business tutor**:

**A8 Tutor's role in the company:**

[ ] owner

[ ] executive

[ ] human resources manager/officer

[ ] other, specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INTERN ASSESSMENT (Section B)**

**B0 Which channel was used to select the intern?**

[ ] Almalaurea database of the University of Ferrara

[ ] request of the student/graduate

[ ] proposal of the university professor

[ ] recruitment agency

[ ] placement events organised by the University (company presentations, Career Days, etc.)

[ ] other, specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ] no answer

**B1 In your opinion, were the basic skills of the intern suited to the needs of the company?**

[ ] definitely yes

[ ] more yes than no

[ ] more no than yes

[ ] definitely not

[ ] no answer

**B2 In your opinion, was the intern committed to his/her job?**

[05] definitely yes

[ ] more yes than no

[ ] more no than yes

[ ] definitely not

[ ] no answer

**B3 In your opinion, has the intern shown that he/she developed the following skills/abilities during the internship?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | definitely yes | more yes than no | more no than yes | definitely not | no answer |
| **B3A** professional technical skills | □ | □ | □ | □ | □ |
| **B3B** skills in the use of specific tools or devices | □ | □ | □ | □ | □ |
| **B3C** fluency of foreign languages | □ | □ | □ | □ | □ |
| **B3D** ability to adapt to new situations | □ | □ | □ | □ | □ |
| **B3E** ability to work by objectives based on schedules and deadlines set by the company tutor | □ | □ | □ | □ | □ |
| **B3F** ability to deal with and solve problems, offering innovative and alternative solutions in the management of a job | □ | □ | □ | □ | □ |
| **B3G** ability to work in a group | □ | □ | □ | □ | □ |

**B4 In your opinion, have the internship training objectives been achieved?**

[ ] definitely yes

[ ] more yes than no

[ ] more no than yes

[ ] definitely not

[ ] no answer

**B4bis In your opinion, was the internship long enough to complete the training**

 **project?**

[ ] definitely yes

[ ] more yes than no

[ ] more no than yes

[ ] definitely not

[ ] no answer

**B5 Overall, are you satisfied with the intern's work?**

[ ] definitely yes

[ ] more yes than no

[ ] more no than yes

[ ] definitely not

[ ] no answer

**B6 Following the internship, did your company make a job offer to the intern?**

[ ] yes

[ ] no

[ ] no answer

[se B6=yes]

**B7 What kind of collaboration?**

[ ] apprenticeship contract

[ ] temporary contract

[ ] fixed-term employment contract

[ ] occasional professional services contract

[ ] professional consulting contract

[ ] self-employment without any restrictions (also with VAT number)

[ ] other, specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ] no answer

**B8 Intern's strengths** (open answer)

**B9 Intern's areas needing improvement** (open answer)

**B10 Is your company interested in offering/hosting other internships in the future?**

[ ] no

[ ] yes, in the same department

[ ] yes, in a different department

[ ] I don’t know

[ ] no answer

**ASSESSMENT OF THE UNIVERSITY THAT PROMOTED THE INTERNSHIP (Section C)**

**C0A What is your level of satisfaction with each of these aspects of the internship?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  definitely yes |  more yes than no |  more no than yes |  definitely not |  no answer |
| **C0A** helpfulness/courtesy of the personnel | □ | □ | □ | □ | □ |
| **C0B** skills of the personnel | □ | □ | □ | □ | □ |
| **C0C** accessibility of the areas where the internship takes place | □ | □ | □ | □ | □ |
| **C0D** distribution of weekly receiving hours | □ | □ | □ | □ | □ |
| **C0E** advertisement of the service | □ | □ | □ | □ | □ |
| **C0F** completeness of information | □ | □ | □ | □ | □ |

**C1 Are you satisfied with the management of the internship?**

[ ] definitely yes

[ ] more yes than no

[ ] more no than yes

[ ] definitely not

[ ] no answer

**C2 Suggestions and critical issues regarding the management of the internship** (open answer)

**PRIVACY**

Consent to the processing of personal information.

Pursuant to art. 13 of the General Data Protection Regulation n. 2016/679, we inform you that the information collected through the completion of the questionnaire is processed using computers in order assess the internship performed and the university's internship service.

The provision of information is optional and failure to provide it makes the assessment impossible.

Independent data controllers are undefined and the Almalaurea Interuniversity Consortium.

[ ] I consent to the processing of my information

[ ] I do not consent to the processing of my information